



**Revision to Existing Course Section: All 9 questions below + curricular approval signature are required.** All fields must be completed in order to be processed. Contact [curriculum-ggg@usuhs.edu](mailto:curriculum-ggg@usuhs.edu) if you have questions before/while completing this section.

Reference the current [Course Catalog](#) for current course information.

- 1) Offering Department/Program: \_\_\_\_\_
- 2) Current Course Title: \_\_\_\_\_
- 3) Current Course Prefix: \_\_\_\_\_ 4) Current Course Number: \_\_\_\_\_
- 5) Current Semester Credits (or variable range): \_\_\_\_\_
- 6) Change Effective Academic Year: \_\_\_\_\_ 7) Change Effective Semester/Session: \_\_\_\_\_

8) Please indicate which of the following is/are being revised:

Course Title	Course #	Semester Credit Amount
Degree/Graduation Requirement	Course Description	Other (explain below)

9) Please outline the specific revision(s) being made as indicated above:

Current Course Title:	New Course Title:
Current Course Number:	New Course Number:
Current Credit Amount:	New Semester Credit Amount:
Old Degree/Graduation Requirement:	New Degree/Graduation Requirement:
New Course Description:	

Additional Detail:

**Dean or Dean's Designee Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**\*\*This form must be submitted by email to the Assistant Vice President of Academic Records at [curriculum-ggg@usuhs.edu](mailto:curriculum-ggg@usuhs.edu).**

- All changes using this form must be submitted for the current or future academic semesters. Revisions to courses in previous academic terms must be submitted separately, through a signed Dean's memorandum to the Assistant Vice President of Academic Records.
- All appropriate persons will be notified by email when a change has been processed by the OUR. A copy of this completed form will be kept on record in OUR and used to update the University Catalog.

Please submit this form completed and signed. Incomplete forms will not be processed.

OUR Process Date in SIS: \_\_\_\_\_ OUR Process Date in Catalog: \_\_\_\_\_